

**REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**  
**December 8, 2011 7:00 P.M.**

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**Board Members Present:** Mr. Wallace Hurt, Chairman; Mr. Eddie Higgins, Mrs. Pat Daniel, Vice Chairman, Ms. Helen Simmons and Mrs. Jackie Hawkes.

**Administrative Staff Present:** Dr. Daniel Grounard, Superintendent; Dr. Roy Walton, Assistant Superintendent; Mrs. Michelle Wallace, Director of Grants and Instruction, Mrs. Anne Stinson, Nottoway High School Principal; Mrs. Joan Dooley, Director of Exceptional Education; Ms. Daisy Hicks, Nottoway Intermediate School Principal; and Mrs. Charlotte Wood, Deputy Clerk.

**Agenda Item #1 - CALL TO ORDER**

Mr. Hurt called the meeting to order at 7:00 PM.

**Agenda Item #2 – MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

Mr. Hurt asked for a moment of silence and then led in the Pledge of Allegiance.

**Agenda Item #3 – APPROVAL OF AGENDA**

Mrs. Daniel offered a motion to approve the December 8, 2011 agenda.

Mrs. Hawkes seconded the motion, and the motion passed.

**Agenda Item #4 - AWARDS AND RECOGNITIONS**

- A. School Highlights – “How Full is your Bucket?” was presented by Nottoway Intermediate School. Principal Ms. Daisy Hicks introduced teachers Kara Shorter and Nicole Johnson to showcase the highlight. Students from NIS explained the book and presented board with “bucket” gifts.
- B. NHS Band Recognition – Dr. Grounard recognized the band for their achievements and awards for 2011 season. In addition, Dr. Grounard recognized 10 students for the UVA Honor Band, four students for the VT Honor Band and 13 students for the Longwood Honor Band.
- C. Department School Board Members – Dr. Grounard and Mr. Hurt recognized Eddie Higgins and Patricia Daniel as departing School Board members as of December 31, 2011.

**Agenda Item #5 - DELEGATIONS / PUBLIC COMMENT**

- A. Elvira Ford, NAACP representative. Ms. Ford spoke on the School Board implementing Board Docs for SB meetings. She also spoke about the five day notice that is required for an individual to speak before the School Board.

**Agenda Item #6 - CONSENT AGENDA:**

Mrs. Hawkes offered a motion to approve the consent agenda as presented. Ms. Simmons seconded the motion, the motion passed.

- A. Approval of Minutes: November 10, 2011 and November 29, 2011
- B. Financial Report: November 30, 2011
- C. Payrolls: November 15 & 30, 2011
- D. Monthly Warrants
- E. Budget Adjustments: None
- F. Approved of Comprehensive Improvement Planning Team
- G. Approved appointments of Gifted Advisory Committee
- H. Approved Student Discipline #SD12-8-11(1) – long term suspension until the end of the 2011-2012 school year for possession of marijuana at school
- I. Approved Student Discipline #SD12-8-11(2) – long term suspension until the end of the 2011-2012 school year for possession of marijuana at school
- J. Approved Student Discipline #SD12-8-11(3) – long term suspension until the end of the 2011-2012 school year for possession of marijuana at school
- K. Approved Special Education Annual Plan Budget Revisions
- L. Approved Student Discipline #SD12-8-11(4) – long term suspension until the end of the 2011-2012 school year for repeated disruptive behavior
- M. Approved Student Discipline #SD12-8-11(5) – long term suspension until the end of the 2011-2012 school year for repeated disruptive behavior

**Agenda Item #7 ACTION ITEMS:**

- A. Mrs. Daniel offered a motion to accept the Mid Year Food Price Increases presented by Dr. Grounard. Mrs. Hawkes seconded the motion, the motion passed.

**Agenda Item #8 NON-ACTION ITEMS:**

- A. First Read of the 2012-13 School Calendar presented by Dr. Walton.
- B. First Read of the Textbook and Activity Fund Audits by Dr. Grounard.

**Agenda Items #9 INFORMATIONAL ITEMS:**

- A. Budget Information on the Webpage was presented by Dr. Grounard. He explained by showing where the budget projects and drafts can be found on the NCPS website.

**Agenda Item #10 MATTERS OF SCHOOL BOARD INTEREST**

- A. Budget Committee Meeting – To be announced
- B. VSBA Orientation for School Board Members – January 30, 2012
- C. VSBA Legislative Conference – January 30-31, 2012
- D. Student Liaison – Cheyenne Collins made comment that the SOL testing was underway and seemed to be going well. She also noted that the students are ready for Winter Break.
- E. Other – Mr. Hurt recognized that Roy H. Walton, Assistant Superintendent has received his Doctorate in Education. He is now to be called Dr. Roy H. Walton.

**Agenda Item #11 CLOSED MEETING RESOLUTION**

Mrs. Daniel offered a motion that the Board convene a “Closed Meeting” Pursuant to section 2.2-3711(A) of the Code of Virginia.

A.1 The consideration of personnel for two (2) appointments and job descriptions as authorized by Section 2.2-3711.A.1. Mrs. Hawkes seconded the motion, motion passed.

**Agenda Item #12 RETURN TO OPEN SESSION**

Mrs. Daniel offered a motion that the Board return to “Open Meeting” and certify by recorded vote, that to the best of each Board Member’s knowledge, only public matters lawfully exempted from “Open Meeting” requirements of the Virginia Freedom of Information Act, and identified in the motion authorizing the “Closed Meeting” were heard, discussed, or considered in the “Closed Meeting”. Mrs. Hawkes seconded the motion and the motion passed by the following vote:

AYES: Mrs. Daniel, Ms. Simmons, Mr. Hurt, Mrs. Hawkes, Mr. Higgins

NAYS: None

ABSENT: None

Motion passed by a 5:0 vote

**Agenda Item #13 ACTION FOLLOWING CLOSED SESSION**

A. Superintendent’s Personnel Agenda. Mrs. Daniel offered motion to accept. Mrs. Hawkes seconded the motion, the motion passed.

**Agenda Item #14 ADJOURNMENT**

Mrs. Daniel offered motion to adjourn at 8:21 p.m. Mrs. Hawkes seconded the motion, the motion passed.

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Wallace B. Hurt, Chairman

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Date

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Charlotte D. Wood, Deputy Clerk