

**WORK SESSION**  
**of the NOTTOWAY COUNTY SCHOOL BOARD**  
**Nottoway School Board Office – 6:00 p.m.**  
**January 27, 2021**

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**NCPS Board Members Present:** Bill Outlaw, Jamie Higgins, and Shelli Hinton

**Board Member Present Electronically:** Clive Pettis and Jimmy Fowlkes

**Administrative Staff Present:** Dr. Tameshia V. Grimes, Nottoway Superintendent; Marcia Martin, Director of Instruction, Grants, Technology and Finance; Dr. Joan Dooley, Director of Exceptional Education; Dr. R.J. Greger, Director of H.R.; Kristin Gallagher, Payroll Manager; Charlotte Wood, Clerk.

**Agenda Item #1 – CALL TO ORDER**

- A. Nottoway County School Board – Call To Order – Shelli Hinton, Chair
- B. ELECTRONIC PARTICIPATION APPROVAL – Higgins moved to approve Jimmy Fowlkes and Clive Pettis to participate electronically due to Covid Pandemic. Outlaw seconded. All in favor.

**Agenda Item #2 – PRAYER / MOMENT OF SILENCE and PLEDGE OF ALLEGIANCE** by Shelli Hinton, Chair

**Agenda Item #3 – APPROVAL OF AGENDA** – Outlaw made a motion to approve. Higgins seconded. All in favor

**Agenda Item #4 – 2021-22 BUDGET WORK SESSION:**

- Regional Online School (discussed in the region... will be an item on the February SB meeting) – Discussion was made.
- Facilities Use Study – Dr. Grimes explained in more detail with information from the January 11, 2021 SB meeting. Recommending a Functional Study with a third party independent observer to offer alternatives / suggestions. Range is dependent upon the services required. The superintendent would work with the board to put out for a bid.
- Summer School Teacher Pay – There was an increase last year to \$250/day (8 full days, 8-3:30). Summer School for 2021 will be July 12-23, 2021. At the end of June – possible remediation.
- Proposed State Budget – General Assembly still in session.
- FY22 Budget Assumptions – Asking for level funding from local government; student enrollment of 1,780; insurance rates with 2% increase; and VRS rates to stay the same.
- FY22 Budget Initiatives – ANTC support; salary increase; position grade adjustments; elimination of pre-payments; new position; and future planning.
- Legislative Considerations – Full-time nurse in each school; JLARC report: SPED coordinators; learning loss; hold harmless.
- Future Planning – step adjustments; assistant principals; registrars/guidance secretaries; SPED coordinators; social worker; CO support.
- Requests to Board of Supervisors – Level funding (no additional money); return end of year savings – additional teacher position; and capital improvement line item.

- In Summary: No additional funds requested of BOS; sound financial, budgeting practices implemented; realistic in light of economic uncertainty due to pandemic.
- Board Comments:
  - Higgins – Have you discussed returning end of year savings with the BOS?  
Answer: No
  - Outlaw – Why do we have an Intermediate School? Would like the facilities study to include as topic. Answer: Do not know history.
  - Fowlkes – Would like more information on the capital improvement line item.  
Answer: If savings left over at the end of the year, place in a capital improvement line item. Is there a preventative maintenance line item? Answer: No. We do have a preventative maintenance schedule that has been funded by the end of year funds. Line items were not dedicated to those services (prepay or end of year).

**Agenda Item #5 – ADJOURNMENT** – Outlaw made a motion to adjourn at 7:23 p.m. Higgins seconded. All in favor.

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Shelli Hinton, Chairperson

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Date

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Charlotte Wood, Clerk