

**REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**  
**February 14, 2013 7:00 P.M.**

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**Board Members Present:** Ms. Helen Simmons, Mr. Bob Horn, Mrs. Jackie Hawkes, and Mrs. Shelli Hinton.

**Administrative Staff Present:** Dr. Daniel Grounard, Superintendent; Dr. Roy Walton, Assistant Superintendent; Mrs. Charlotte Wood, Clerk; Mrs. Michelle Wallace, Director of Instruction, Grants and Technology; Mrs. Amy Eberly, Director of Finance; Maggie Negm, Student Liaison; Ruth Ann Horn, BPS Principal; George Smith, NMS Principal; Daisy Hicks, NIS Principal; Anne Stinson, NHS Principal; and Mrs. Patricia Oliver, Deputy Clerk.

**Agenda Item #1 - CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

Ms. Simmons called the meeting to order at 7:00 PM.

**Agenda Item #2 – APPROVAL OF AGENDA**

Jackie Hawkes offered a motion to approve the February 14, 2013 agenda. Shelli Hinton seconded the motion, and the motion passed.

**Agenda Item #3 - AWARDS AND RECOGNITIONS**

- A. School Highlights – NMS World Language Study. Michelle Wallace introduced Marcia Martin and Joanna Smith from NMS. They presented a focus on a new Virtual Virginia course being offered this school year. Students highlighted through a PowerPoint presentation.
- B. School Board Appreciation – School Board Members were recognized during February – School Board Appreciation Month – District 1, Wallace Hurt; District 2, Robert Horn; District 3, Helen Simmons; District 4, Jackie Hawkes; and District 5, Shelli Hinton.
- C. School Board Clerk Appreciation – School Board Clerks were recognized during February – SB Clerk Appreciation Month – Clerk, Charlotte Wood; Deputy Clerk, Patricia Oliver.

**Agenda Item #4b – PUBLIC HEARING – Chairman**

Budget Hearing  
 Update of the 2013-14 Budget – Dr. Grounard  
 Open Public Hearing – No one spoke  
 Close Pubic Hearing

**Agenda Item #5 - DELEGATIONS / PUBLIC COMMENT**

- A. NONE

**Agenda Item #6 - CONSENT AGENDA:**

Jackie Hawkes offered a motion to approve the consent agenda as presented. Shelli Hinton seconded the motion, all in favor.

- A. Approval of Minutes: January 15, 2013 and January 31, 2013
- B. Financial Report: January 31, 2013
- C. Payrolls: January 15 & 31, 2013 (\$1,429,297.51)
- D. Monthly Warrants (\$393,699.22)
- E. Budget Adjustments: A6 and A7
- F. County Financial Report Year End June 30, 2012
- G. Field Trip Request – FFA Club to travel to VA Tech, Feb. 15-16, 2013
- H. Permission for NHS Jr./Sr. Prom to be held off campus April 27, 2013

**Agenda Item #7 ACTION ITEMS:**

- A. Approval of the 2013-14 school calendar for Pre-Labor Day and Post-Labor Day openings. Jackie Hawkes made the motion to approve both calendar proposals. Shelli Hinton second, all in favor.
- B. Adoption of the Gymnasium Loan Renewal Resolution. Bob Horn made the motion to approve. Shelli Hinton second, all in favor.
- C. Milestone Communications Marketing Agreement. Bob Horn made the motion to approve. Shelli Hinton second, all in favor.
- D. Approval of the VISTA Grant. Jackie Hawkes made the motion to approve. Bob Horn second, all in favor.

**Agenda Item #8 NON-ACTION ITEMS:**

- A. First Reading of New Course Offerings at NHS. Michelle Wallace presented to the board classes that will be offered to students beginning in 2013-14 school year. They include: Veterinary Science, 1 credit, suggested grade level 11 and 12; Introduction to Plant systems, 1 credit, suggested grade level 9 and 10; Introduction to Game Design and Development, 1 credit, suggested grade level 10, 11 and 12. No action from the board requested at this time.

**Agenda Items #9 INFORMATIONAL ITEMS:**

- A. NHS 21<sup>st</sup> Century Grant Update. Marilyn Wilson and Pat Rome from NHS gave a report of the events and activities.
- B. Family Fitness Mini-Grant for BPS. Michelle Wallace announced a \$300 mini-grant was awarded to BPS. Longwood student Dustin Cochran applied for the grant during his internship at BPS. Dustin was recognized at the meeting.

**Agenda Item #10 MATTERS OF SCHOOL BOARD INTEREST**

- A. Joint Board Budget Meeting – TBA (February)
- B. VSBA Southside Regional Forum – March 27, 2013 – Location TBA
- C. VSBA Hot Topic Conference – New Superintendent Evaluation – April 29, 2013
- D. Student Liaison – Maggie Negm made comments on fundraising at NHS and her acceptance into UVA.
- E. Other – None.

**Agenda Item #11 CLOSED MEETING RESOLUTION**

Jackie Hawkes offered a motion that the Board convene a “Closed Meeting” Pursuant to section 2.2-3711(A) of the Code of Virginia.

A.1 The consideration of personnel for eleven (11) appointments, two (2) resignations and four (4) retirements as authorized by Section 2.2-3711.A.1. Shelli Hinton second the motion, all in favor.

**Agenda Item #12 RETURN TO OPEN SESSION**

Jackie Hawkes offered a motion that the Board return to “Open Meeting” and certify by recorded vote, that to the best of each Board Member’s knowledge, only public matters lawfully exempted from “Open Meeting” requirements of the Virginia Freedom of Information Act, and identified in the motion authorizing the “Closed Meeting” were heard, discussed, or considered in the “Closed Meeting”. Bob Horn second the motion and the motion passed by the following vote:

AYES: Hinton, Simmons, Horn, Hawkes

NAYS: None

ABSENT: Hurt

Motion passed by a 4:0 vote

**Agenda Item #13 ACTION FOLLOWING CLOSED SESSION**

A. Superintendent’s Personnel Agenda. Jackie Hawkes offered motion to accept. Bob Horn seconded the motion, all in favor.

**Agenda Item #14 ADJOURNMENT**

Jackie Hawkes offered motion to adjourn at 8:07 p.m. Bob Horn second the motion, the motion passed.

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Helen M. Simmons, Chairman

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Date

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Charlotte D. Wood, Clerk