

**REGULAR MEETING of the NOTTOWAY COUNTY SCHOOL BOARD**  
**May 9, 2013 7:00 P.M.**

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**Board Members Present:** Ms. Helen Simmons, Mr. Wallace Hurt, Mr. Bob Horn, Mrs. Jackie Hawkes, and Mrs. Shelli Hinton.

**Administrative Staff Present:** Dr. Daniel Grounard, Superintendent; Dr. Roy Walton, Assistant Superintendent; Mrs. Charlotte Wood, Clerk; Mrs. Michelle Wallace, Director of Instruction, Grants and Technology; Mrs. Joan Dooley, Director of Exceptional Education; Mrs. Amy Eberly, Director of Finance; Mrs. Sheri Dalton, Food Service Supervisor; Maggie Negm, Student Liaison; Parcilla Salley, ANTC Director; Anne Stinson, NHS Principal.

**Agenda Item #1 - CALL TO ORDER / MOMENT OF SILENCE**

Ms. Simmons called the meeting to order at 7:00 PM.

**Agenda Item #2 – PLEDGE OF ALLEGIANCE**

**Agenda Item #3 – APPROVAL OF AGENDA**

Jackie Hawkes offered a motion to approve the May 9, 2013 agenda.

Bob Horn seconded the motion, and the motion passed.

**Agenda Item #4 - AWARDS AND RECOGNITIONS**

- A. Class of 2013 Valedictorian and Salutatorian. Maggie Hussein Negm (GPA 4.3143) was named Valedictorian; Charlotte Anne Walters (GPA 4.1714) was named Salutatorian.
- B. The 2013 SVCC Graduates from NHS were recognized. They included: Jacob Allman, Abigail Dooley, Erielle Eppes, Kaitlan Gaulding, Gabriella Gil, James McCarthy, Maggie Negm, Louise Redman, Nicole Reese, Mia Smith, James Taylor, Charlotte Walters, Kadeidra Watson and Krista Wood.
- C. Microsoft Certification Students were recognized for their accomplishments. Dr. Grounard recognized the students who accomplished the WISE Financial Literacy Certification and Microsoft Certification.
- D. FBLA Awards were presented to Sarah Lacks, Marie Kelker, Brianna Hardy, Katie Gaulding, Shai-Ann Clayton, Keirra Bowden and Erin McWethy.
- E. 2013 Rural Electric Youth Tour Contest Winner was recognized – Mostafa Negm.
- F. Instructional Highlights – ANTC – Career and Technical Education Update – Michelle Wallace introduced Mrs. Parcilla Salley, Director of ANTC, who gave an update of the CTE program.
- G. Teacher and Staff Appreciation Week – Dr. Grounard announced that May 6-10, 2013 is the designated week. Coolers were given to the staff.
- H. School Nutrition Employee Appreciation Week – Dr. Grounard announced that May 6-10, 2013 is the designated week.
- I. School Nurse Day – Dr. Grounard announced that May 8, 2013 is the designated day.
- J. Student Liaison Maggie Negm was recognized for her service for the 2012-13 school year.

**Agenda Item #5 - DELEGATIONS / PUBLIC COMMENT**

- A. None

**Agenda Item #6 - CONSENT AGENDA:**

Jackie Hawkes offered a motion to approve the consent agenda as presented. Wallace Hurt seconded the motion, all in favor.

- A. Approval of Minutes: April 11, 2013
- B. Financial Report: April 30, 2013
- C. Payrolls: April 15 & 30, 2013 (\$1,419,256.43)
- D. Monthly Warrants (\$294,779.88)
- E. Budget Adjustments: A12
- F. Approval to apply for Virginia Pre-School Initiative funds.
- G. Approval of long term suspension for Student Discipline #SD5-9-13(1) until the end of the 2012-13 school year repeated disruptive behavior.
- H. Approval of Field Trip Request for 21<sup>st</sup> Century YADAPP Club to travel to Longwood University July 15-19, 2013.
- I. Approval of Field Trip Request for FFA to travel to VA State, Petersburg, VA, May 19-20, 2013.

**Agenda Item #7 ACTION ITEMS:**

- A. Approval of School Lunch Price Increase by Sheri Dalton. Jackie Hawkes does not like to raise prices, but knows we do not have a choice and glad we can hold it down. USDA is mandating. Jackie Hawkes made the motion to approve. Shelli Hinton seconded, all in favor.
- B. Approval of Health Insurance Bids by Amy Eberly. Anthem plan is the choice from the committee. 6.32% increase. Jackie Hawkes made the motion to approve. Bob Horn seconded, all in favor.
- C. Approval of Property and Casualty Insurance Bids by Amy Eberly. VACORP was the lowest bid for property and casualty and worker's comp. We are moving from VSBA insurance. Bob Horn made the motion to approve. Shelli Hinton seconded, all in favor.
- D. Approval of amendment of 2013-14 Budget by Dr. Grounard. The budget amendment decreases Local Appropriation Revenue and Instructional Salary and Fringe Expenditures in the amount of \$47,316. Budget will be posted on the website and the contracts will come out the week of May 24<sup>th</sup>. Jackie Hawkes made the motion to approve. Wallace Hurt seconded, all in favor.
- E. Approval for Permission to accept CTE-Microsoft Information Technology Academy Program Deployment Assistance Grant Award by Michelle Wallace. The grant is in the amount of \$2,700. We did apply for it, we actually qualified for this grant. No local match. Jackie Hawkes made the motion to approve. Shelli Hinton seconded, all in favor.

**Agenda Item #8 NON-ACTION ITEMS:**

- A. First Reading of Principal Performance Evaluation System by Dr. Roy Walton. The document was developed by VDOE with Project Consultant Dr. James Stronge from William and Mary. Dr. Walton explained the evaluation system. This is the first read, no action is required at this time.

**Agenda Items #9 INFORMATIONAL ITEMS:**

- A. Update for Summer School by Dr. Roy Walton. Begins on June 10<sup>th</sup> ends July 3<sup>rd</sup> to provide remediation program. 10:1 pupil ration. Instruction will be provided at NHS.
- B. Update on the 2012-13 Summary of Grants by Michelle Wallace. Total State, Federal and Private Grants \$972,985.59; Total of Entitlements Funds \$948,144.69. Grand Total of Grants and Entitlements = \$1,921,130.28. (Sequestration: They are cutting Federal funds. Dr. Dooley received figures this week and her funds were cut by 5%. Title I funds will be cut as well. Some schools divisions will see cuts up to 15% or an average of 4.2% cut across the board. The funding has taken a dive from the Federal level which is affecting us considerably. We won't know all the ramifications until the summer months. This has put a tremendous burden on our budget.) What are we doing to receive different type of grants? We apply for all kind of grants but funds are dwindling. Teachers are even looking for different funds / grants.
- C. Update on the New Health Care Mandates by Dr. Daniel Grounard. Beginning Jan. 1, 2014 new health care laws will go into effect. All plans must be "affordable." We will have to look at adding health care contribution amount for our employees to avoid penalty. This will be a budget impact. It is hard to determine at this point.

**Agenda Item #10 MATTERS OF SCHOOL BOARD INTEREST**

- A. SVCC Graduation – Saturday, May 11, 2013, Christanna Campus, Alberta
- B. NHS Graduation – Saturday, May 25, 2013
- C. School Board Worksession to discuss Superintendent's Evaluation – June 4, 2013
- D. School Law Conference, Charlottesville – June 7, 2013
- E. Administrative Picnic – July 25, 2013
- F. 28<sup>th</sup> Annual Governor's Conference on Education – July 23, 2013
- G. Student Liaison discussed that it's a busy month. Maggie thanked the SB for all the encouragement.
- H. Other – None.

**Agenda Item #11 CLOSED MEETING RESOLUTION**

Jackie Hawkes offered a motion that the Board convene a "Closed Meeting" Pursuant to section 2.2-3711(A) of the Code of Virginia.

- A.1 The consideration of personnel for five (5) appointments, one (1) resignation and reappointments for the 2013-14 employee directory as authorized by Section 2.2-3711.A.1. Shelli Hinton seconded the motion, all in favor.

**Agenda Item #12 RETURN TO OPEN SESSION**

Jackie Hawkes offered a motion that the Board return to "Open Meeting" and certify by recorded vote, that to the best of each Board Member's knowledge, only public matters lawfully exempted from "Open Meeting" requirements of the Virginia Freedom of Information Act, and identified in the motion authorizing the "Closed Meeting" were heard, discussed, or considered in the "Closed Meeting". Shelli Hinton seconded the motion and the motion passed by the following vote:

AYES: Hinton, Hurt, Simmons, Horn, Hawkes

NAYS: None

ABSENT: None

Motion passed by a 5:0 vote

**Agenda Item #13 ACTION FOLLOWING CLOSED SESSION**

- A. Superintendent's Personnel Agenda. Jackie Hawkes offered motion to accept. Wallace Hurt seconded the motion, all in favor.

**Agenda Item #14 ADJOURNMENT**

Jackie Hawkes offered motion to adjourn at 8:25 p.m. Wallace Hurt seconded the motion, the motion passed.

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Helen M. Simmons, Chairman

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Date

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Charlotte D. Wood, Clerk